

# JOB DESCRIPTION

## TELETHON KIDS INSTITUTE



<b>Why is this Job Description being written?</b>		<input checked="" type="checkbox"/> New Position <input type="checkbox"/> Replacement Position <input type="checkbox"/> Position re-designed <input type="checkbox"/> Position not previously described		
<b>POSITION DETAILS:</b>		<b>Position Title:</b> McCusker Research Fellow in Type 1 Diabetes		
<b>Division:</b>	Diabetes Research Team	<b>Department:</b>	Children's Clinical Research Facility	
<b>Position reports to: (role)</b>	Co-Director, Diabetes Research Group (Children's Diabetes Centre)			
<b>Location:</b> <i>include all possible locations</i>	CCRF Building, Princess Margaret Hospital (moving to Perth Children's Hospital in May 2018)			
<b>POSITION PURPOSE:</b> In one or two sentences briefly summarise the overall purpose of this role, i.e. broadly, <b>what</b> this role does and <b>why</b>				
<p>The Children's Diabetes Centre at the Telethon Kids Institute is seeking applications from enthusiastic and ambitious early-career researchers for the position of McCusker Research Fellow in Type 1 Diabetes. The successful applicant will be responsible for implementing the Mental Health and Wellbeing strategy within the Children's Diabetes Centre. The successful applicant will provide advice and support to clinical and other researchers on relevant psychosocial tools and research design to ensure that all research conducted by the Children's Diabetes Centre has a mental health and wellbeing focus. This position will be responsible for identifying research project ideas consistent with the aims of the Children's Diabetes Centre and conducting research projects aimed at improving the mental health and wellbeing of children, adolescents and young people living with T1D and their families, including intervention studies. The successful applicant will have the opportunity to engage with, and build on, the existing research program and datasets, as well as develop their own research interests. Previous research outputs by the Children's Diabetes Centre can be found at: (<a href="http://www.childrensdiabetescentre.org.au/">http://www.childrensdiabetescentre.org.au/</a>).</p>				
<b>KEY RESPONSIBILITY AREAS</b> <i>(Please list in order of importance)</i>				
<b>Key Position Accountabilities</b> What are the main areas for which the position is accountable	<b>% of Total Role</b>	<b>Inputs:</b> What are the key activities or tasks to be carried out?	<b>Outputs:</b> What are the expected end results?	<b>Measures:</b> How it is measured

<b>Research</b>	65	<ul style="list-style-type: none"> <li>• Participate in existing research projects requiring psychological and psychosocial expertise.</li> <li>• Prepare grant applications for projects with a focus on mental health and wellbeing of children and adolescents living with T1D and their families.</li> <li>• Undertake research projects that lead to improvements in the mental health and wellbeing of children and adolescents living with T1D and their families.</li> <li>• Collaborate with relevant stakeholders that have a similar focus on the mental health and wellbeing of children and adolescents living with T1D and their families.</li> <li>• Undertake project management activities, including: <ul style="list-style-type: none"> <li>○ a) Contribute to planning, design and approval of project</li> <li>○ b) Undertake and/or coordinate completion of research tasks</li> <li>○ c) Monitor and report on research progress</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Completion of allocated research projects</li> <li>• Development of a program of research related to mental health and wellbeing of children, adolescents and young people with T1D and their families</li> </ul>	<ul style="list-style-type: none"> <li>• Timeliness of achieving project milestones</li> <li>• Willingness and ability to secure funding to develop independent research program</li> <li>• Quality of research output</li> </ul>
<b>Leadership within Team</b>	15	<ul style="list-style-type: none"> <li>• Provide expertise in design, measurement and analysis of mental health and psychosocial aspects of T1D to all researchers within the Children's Diabetes Centre.</li> <li>• Contribute to a harmonious research team</li> </ul>	<ul style="list-style-type: none"> <li>• Evidence of advice and support to other researchers</li> </ul>	<ul style="list-style-type: none"> <li>• Quantity of research projects incorporating mental health and psychosocial aspects</li> </ul>
<b>Research Administration</b>	10	<ul style="list-style-type: none"> <li>• Generate and maintain standard operating procedures</li> <li>• Curate relevant databases</li> <li>• Manage expenses, budgets and finance reports</li> </ul>	<ul style="list-style-type: none"> <li>• Facilitate and maintain effective team organisation and communication</li> </ul>	<ul style="list-style-type: none"> <li>• Relevance of standard operating procedures</li> <li>• Keep projects within budget</li> <li>• Timeliness to complete administrative duties</li> </ul>

<b>Teaching</b>	10	<ul style="list-style-type: none"> <li>Propose research projects for postgraduate students</li> <li>Supervise and mentor staff and students (higher degree and honours)</li> </ul>	<ul style="list-style-type: none"> <li>Provide mentorship and training in mental health and wellbeing</li> <li>Foster a positive and productive team environment</li> <li>Ensure the learning, development and growth of staff and students</li> </ul>	<ul style="list-style-type: none"> <li>Harmonious and motivated work environment</li> <li>Feedback from team members and collaborators</li> </ul>
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**ESSENTIAL SKILLS, KNOWLEDGE AND EXPERIENCE:**

<b>Qualifications:</b> what are the minimum educational, technical or professional qualifications required to competently perform role	<ul style="list-style-type: none"> <li>PhD in Psychology or related health field</li> </ul>
<b>Skills, Knowledge &amp; Experience:</b>	<ul style="list-style-type: none"> <li>Evidence of a developing track record of publication output</li> <li>An ability to work with a range of stakeholders across research and healthcare including clinicians, allied health professionals, families and young people etc.</li> <li>Experience with research design e.g., developing a protocol, developing or adapting methods to answer specific research questions</li> <li>An ability to collect and analyse quantitative data, using statistical packages</li> <li>Experience with the preparation of presentations and manuscripts for publication, and ethics applications.</li> <li>Ability to supervise and motivate research students</li> <li>Ability to work independently and use initiative</li> </ul>

**DESIRABLE SKILLS, KNOWLEDGE AND EXPERIENCE:**

<b>Qualifications:</b> what are the minimum educational, technical or professional qualifications required to competently perform role	
<b>Skills, Knowledge &amp; Experience:</b>	<ul style="list-style-type: none"> <li>Demonstrated expert knowledge or experience in a chronic disease area including ambition to become an independent researcher in the chronic disease area</li> <li>Experience designing or conducting intervention research</li> <li>Experience in the preparation of grant applications</li> </ul>

**SCOPE:**

**Financial accountability:** Does this role have accountability for a budget?

- Yes

**People responsibility:** Does this role have any direct reports or indirect reports (through direct reports)?

No. of direct reports	0	No. of indirect reports	0
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**ORGANISATIONAL CHART:** (please complete using position titles or insert diagram below)

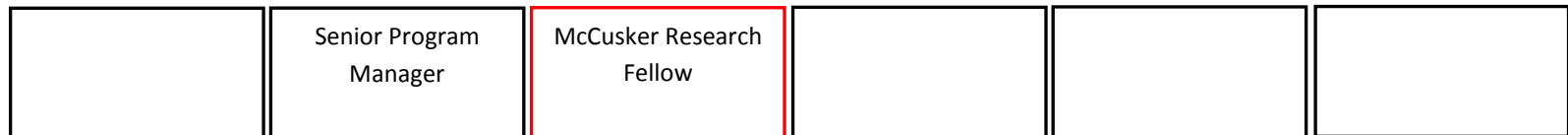
Next level of supervision

Head, Chronic Disease Research Focus Area

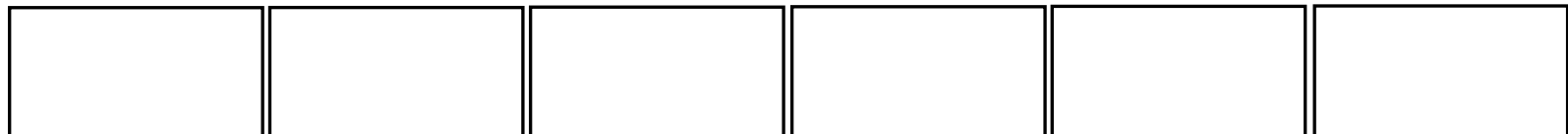
Immediate level of supervision

Co-Director, Children's Diabetes Centre

Other roles reporting to immediate supervisor



Direct reports (role x no.)



**ADDITIONAL INFORMATION:** is there any additional information that needs to be understood to explain this role?

2 year contract partly funded through Telethon contribution by McCusker Foundation and funds from the Children's Diabetes Centre.